



**PROGRESS VALLEY, INC.
JOB DESCRIPTION FOR BOARD MEMBER**

Progress Valley, Inc.

Progress Valley, Inc. (PV), established in 1972, is a nonprofit organization providing chemical health and mental health treatment services for recovering adults. PV provides integrated, comprehensive and gender specific programs offering individuals opportunities with personal change and growth.

We are currently looking for individuals interested in serving on our Board of Directors.

Primary board member duties:

- The PV board leads strategically to ensure healthy governance, financial stability and fundraising resources.
- Board members contribute expertise in the governance, administration, finance and development of Progress Valley.
- Serve and participate in quarterly meetings with additional time for committee involvement. Meetings are generally two hours in length.

Experience:

- Dedication and passion for the organization's mission and willingness to contribute toward overall success of agency.
- Specific skills/expertise in the following areas desired:
 - Development & Fundraising
 - Nonprofit Financial Management
 - Public Relations & Marketing

Additional information, materials and guidance will be provided upon request.

If interested, please contact:

- Michelle Culligan, Board Chair at 612-308-0874 or michelleculligan@yahoo.com
- Susanne Lambert, Progress Valley Executive Director at 952-374-5540 or slambert@progressvalley.org